

**Draft Budget****WY Chapter of the Wildlife Society Conference, Jackson, WY**

April 12-14, 2022

<b>PLANNED INCOME</b>	<b>Planned</b>	<b>Description</b>
Professional Registrations	\$21,875	\$175/person early bird (estimating 125 professionals), \$200 late registration
Graduate Student Registrations	\$7,500	\$100/person (estimating 75 graduate students)
Undergraduate Registrations	\$375	\$25/person (estimating 15 undergrads)
Workshop Registrations	\$3,750	
Raffle and Leopold Print Auction	\$1,750	
Sponsorships	\$25,000	\$24,250 secured as of 10/1/2021
JH Travel and Tourism Board Grant	\$7,800	secured

**Total** \$68,050

<b>EXPENSES</b>	<b>Estimated</b>	<b>Description</b>
Conference venue rental	\$3,660	Lodge at Jackson Hole Conference Center
Catering	\$28,000	Bistro Catering (4 coffee breaks, 2 lunches, 1 banquet dinner) for 200 people
A/V rental	\$3,934	Hughes Production (after 30% non-profit discount)
Conference program printing	\$1,500	
Branded mugs (registration gift)	\$2,000	\$10/mug. Covered by Travel and Tourism grant.
Workshops	\$3,750	registration fees)
Prizes for best student presentations	\$200	Covered by sponsorship from WEST, Inc.
Keynote/invited speaker	\$3,250	
Quiz bowl venue rental	\$5,000	Restaurant/bar buy-out
Undergraduate workshop	\$3,850	conference and lodging costs for conference; would fund 5 hotel rooms for 5 nights (Sun - Thurs) + \$250 for transportation for UW vans and fuel to get to Jackson
Comped registrations from sponsorships	\$12,425	If sponsors use all of their comped registrations, this line item accounts for the catering costs for those attendees. This will likely be lower, but budgeting for full amount.

**Total** \$67,569